



Ministry for the
Environment
Manatū Mō Te Taiao

Recycling in Public Places

The Ministry for the Environment welcomes applications from local authorities for funding to establish recycling facilities in public places as part of the *Recycling in Public Places Initiative* network.



Project Application Form

The deadline for applications is **4pm Friday 13 June 2008**.

Applicant organisation:

Contact person (name and title):

Address:

Postcode:

Telephone:

Fax:

Email:

1. Project Plan

1. Project description

Tip: Refer to the application guidelines page 4.

Provide a brief description of your project and what you aim to achieve (maximum 100 words).

2. Project location (10%)

Tip: Refer to the application guidelines page 4.

Provide details of your project location and reasons for choosing the location (maximum 100 words).

3. Target audience (5%)

Tip: Refer to the application guidelines page 5.

Provide details of your target audience and why they would benefit from the project (maximum 100 words).

4. Project objectives (5%)

Tip: Refer to the application guidelines page 5.

Provide up to 4 key objectives for this project to demonstrate what the project is to achieve – make your objectives clear, concise and measurable (maximum 20 words per objective).

- 1.
- 2.
- 3.
- 4.

5. Project management (5%)
Tip: Refer to the application guidelines page 6.
Provide details of the internal resources that will be dedicated to this project (maximum 80 words).

6. External resources (5%)
Tip: Refer to the application guidelines page 6.
Provide details of what external resources (excluding central government) will be required to deliver the project (maximum 80 words).

7. Partnership support (25%)
Tip: Refer to the application guidelines page 7.
Provide a description of how other partners have been or will be included in the project (maximum 100 words).

8. Future funding (20%)
Tip: Refer to the application guidelines page 7.
Provide details of any strategies for gaining funding to grow your bin network and deliver services beyond 2010 (maximum 100 words).

2. Project Implementation

9. Project budget				
Tip: Refer to the application guidelines page 8.				
Project elements (infrastructure, servicing, reporting, communications)	Territorial Authority Contribution	Other Funding (please specify)	MfE Funding	Total

10. Bin placement (5%)
Tip: Refer to the application guidelines page 8.
Provide the details of where bins will be located (street diagram are useful) and why (maximum 60 words).

11. Bin number and type (5%)
Tip: Refer to the application guidelines page 9.
Provide details on what type of bin will be used and how many (maximum 60 words).

3. Marketing

12. Communication strategy (15%)
Tip: Refer to the application guidelines page 10.
Provide the details of how you will communicate the project to your community and target audience(s) (maximum 80 words).