

CONFIRMATION OF WORK UNDERTAKEN

Please complete this form, which must accompany any invoices from a lawyer and/or expert witness(es) submitted to the Ministry for payment. Please make additional copies as necessary.

The form must be completed by someone with authority to sign on behalf of the group, preferably the signatory or witness on the Deed of Funding.

I _____ (name)

Acting in my capacity as _____ (position)

Certify that the work specified on the attached invoices is in accordance with the deed of funding completed between the Ministry for the Environment and _____ (name of group)

Please state file number to which this invoice applies: RA-PR-81-
or AF-EL-.....

Attached are invoices from:

1. Name of witness or legal counsel _____ of
(firm/company) _____

dated _____ for \$ _____

2. Name of witness or legal counsel _____ of
(firm/company) _____

dated _____ for \$ _____

Signature _____

Date _____

Please tick if this is the final invoice you will be submitting:

Please ensure that invoices:

1. Are made out to Ministry for the Environment, not the applicant group
2. Have "Tax Invoice" written on them and are dated
3. Show the GST number (if GST registered) and the GST component.
4. Are original; we will not accept faxed or emailed versions
5. Are not for an amount that exceeds the maximum amount specified on the group's Deed of Funding
6. Are not for costs incurred before the execution date shown in the Deed of Funding.

Note: The Ministry for the Environment will only make payment to those experts or legal counsel named in the Deed of Funding.